

Unadilla Public Library  
Regular Board Meeting  
Date: May 20, 2024

**Call to Order:** President David Lapointe called the meeting to order at 7:05 p.m.

**Trustees Present:** David Lapointe, Beth Baldwin, Susan Barnhart, Barbara Lennon

**Others Present:** Library Director Irene Murphy

**Past Minutes:** February 19, 2024, March 18, 2024, and April 15, 2024. Motioned to approve with changes by David Lapointe, seconded by Barbara Lennon.

**Financial Report:** Abstract #12/Voucher #68 Story Laurie (L7410.480) \$400, Sybil Ludington program.

Voucher #69 Village Variety (L7410.402 & .460) \$17.47, clear bags & batteries.

Voucher #70 House of Consignment (L7410.480) \$18, Easter Egg Hunt.

Voucher #71 Four County Library System (L7410.411) \$153.75, processing 49 books (March), 68 books (April) and 1<sup>st</sup> quarter cataloging fee.

Total of Abstract #12 vouchers \$589.22. Motioned to approve by Susan Barnhart, seconded by David Lapointe.

**Treasurer's Report:** Tabled. See Requests for Treasurer below.

**Bank Balances:**

NBT Checking (L200): \$27,332.52

NBT Savings (L201): \$3,144.66

CD SFCU Bequest II (L202): \$5,425.14

CD SFCU Wright Fund (L203): \$3,481.10

SFCU MMA/Savings (L204): \$4,639.40

Grant Money (L205): \$300.07

CD SFCU Friedman (L206): \$12,039.06

CD SFCU Investment Fund (L207): \$20,986.75

NBT CD (L208): \$40,000.00

NBT Money Market (L209):

Principal amounts: Bequest I \$5,213.24

Bequest III \$1,910.28

Douglas \$5,006.90 (for biographies)

Petty Cash (L210): \$30

(CD's mature 5/22/25)

**Requests for Treasurer:** See below for budget modifications requested by Board. Please also post transactions to the newly opened NBT Money Market account (L209).

**Business:**

- Board approved budget modifications for the following accounts: Transfer necessary amounts from L7410.102 Summer Program Personnel to L7410.103 Library Assistant to cover May payroll. Transfer balance from L7410.407 Technology Fees to L7410.413 4CLS Services to cover automation fee (Abstract #11/Voucher #67).
- David Lapointe explained that the village is looking into changing banks from NBT to Community Bank. Board discussed reasons and whether or not it would be better for the library to stay with NBT. A board member could replace Jake Cotten on the NBT accounts, while keeping Clerk-Treasurer Kelly Jones.
- Discussion ensued regarding the open trustee seat on the board and some possible candidates to fill it. Barbara Lennon agreed to reach out to people to gauge their interest. Susan Barnhart said she would continue as a Trustee for a one-year period.

#### **Director's Report:**

- Revenues received for April 2024 were \$51.90. Prints \$8.80, Book Sales \$40.60, Donations \$2.50.
- Received a tax levy check from Unatego Central School for \$2,963.14. Check was deposited to the NBT Checking account.
- April 2024 hours: Irene – 60, Marc – 63. Adjustments will be made to May 2024 hours for Irene at -9 hours and Marc for +3 hours due to the cancellation of the April book sale and unexpected changes to April staffing that were previously paid.
- The application for the Community Foundation Grant was submitted with a request for \$925 to cover the cost of two summer program events (August 1<sup>st</sup>, 2024 Circus Minimus at \$600 and August 6<sup>th</sup>, 2024 Repco Wildlife at \$325).
- Becci Cutting can work during the summer when extra help is needed.
- Have booked an additional program with The Dirtmeister on Thursday, July 11<sup>th</sup>. He will do two shows that day for \$450, one at 10am and one at 1pm.
- Nobody attended the Story Laurie program on Saturday, May 4<sup>th</sup>.
- Another author presentation by Sue McGuinness (Povlock) will be scheduled for StoryHour.
- Board agreed to allow holding some StoryHour reading at the Elementary School in order to accommodate the larger number of participants at the Summer Program(s).
- Other events are being researched, including programs with the Delaware Valley Humane Society, a dog trainer and another K-9 presentation with the State Police.
- The village crew put up the StoryWalk boards in May.

**Next meeting:** June 17, 2024 at 6:30 p.m.

**Motioned to Adjourn:** 9:45 p.m. by Susan Barnhart. Seconded by Barbara Lennon.

Respectfully submitted: Beth Baldwin, June 15, 2024.