

Unadilla Public Library  
Regular Board Meeting  
Date: June 17, 2024

**Call to order:** President David Lapointe called the meeting to order at 6:40 pm

**Trustees Present:** Sue Barnhart, Barb Lennon, Beth Baldwin

Absent:

**Others Present:** Irene Murphy

**Past Minutes:** May 20, 2024, Motioned to approve by Sue Barnhart, Seconded by David Lapointe

**Financial Report:** Abstract #001,

Voucher #1 Country Computers & Publishing (L7410.430) \$50.00 book stands

Voucher #2 Science Plus (L7410.480) \$450.00 two programs

Voucher #3 Irene Murphy (L7410.410) \$53.96, Scholastic books, \$14.00 Otsego Reuse

Voucher#4 Village Variety (L7410.402) \$5.18 keys, (7410.430) \$8.59 spray paint

Voucher#5 4CLS (L7410.411) \$32.48 bar code labels

Vouchers #6-9 SYNC/Amazon (L7410.410) \$12.48, \$179.88, \$13.42, \$11.53 books

Voucher #10 SYNC/Amazon (L7410.430) \$80.99 cleaning product

Total of Abstract #001 vouchers: \$912.51

Abstract #013/Voucher #72 Country Computers \$115.00 (L7410.430) \$65.00 office supplies,  
(L7410.460) \$50.00 chair

Motioned to approve by Barb Lennon, seconded by David Lapointe.

**Treasurer's Report:** Motioned to approve Beth Baldwin,

Seconded by David Lapointe Bank balances:

NBT Checking (L200): \$3,937.66

SFCU CD Bequest II (L202): \$5,425.14

SFCU CD Wright Fund (L203): \$3,481.10

SFCU MMA/SVGS (L204): \$4,639.40

Grant Money (L205): \$300.07

SFCU Friedman (L206): \$12,039.06

SFCU CD Investment Fund (L207): \$20,986.75

Principal amounts: Bequest I \$5,213.24

Bequest III \$1,910.28

Douglas \$5,006.90 (biography fund)

CD NBT (L208): \$40,000.00

NBT Money Market (L209): \$22,644.43 April 2024

\$22,702.13 May 2024

Petty Cash (L210): \$30.00. CD's mature SFCU 5/22/25, NBT 1/4/25

Old business:

- Book Sale will be during Carnival of Sales July 13, 2024

- Personnel policies submitted and approved, motion to approve by David Lapointe, seconded by Beth Baldwin.
- Director will update Library closing policy to include Juneteenth closing.

**New business:**

- New funds received from Herman and Yeager funds should be deposited into NBT checking account (L200) asap.
- Barb Lennon nominated Crystal Johnson for Library Board Trustee to fill the unexpired term of Lois Baldwin, term to expire June 2027.
- Tents purchased by the Library can be loaned to other community groups upon request.

**Requests for Treasurer:** \* Please look into linking of NBT accounts.

**Director's Report:** \* Revenues received for May total \$44.20, \$1.20 prints, \$41.00 book sale, \$2.00 donation.

- Circulated Summer schedule of events to all school children.
- Summer Reading Program theme, Adventure Begins at Your Library.
- There will be a NYS Trooper presentation July 16 at 10 am.
- Director to contact volunteers and board members to work at upcoming book sale.
- Annual brochure will be emailed to Library Board for approval.
- May hours Irene 30 plus 3 for April Mark 80 plus 3 for April (correction)

**Next Meeting:** July 15 6:30 pm rescheduled to July 22 6:30 pm

Motioned to adjourn: 9:00 pm by Sue Barnhart Second by Beth Baldwin

Respectfully submitted by Susan Barnhart 7/22/24