

Unadilla Public Library
Regular Board Meeting
Date: July 22, 2024

Call to Order: President David Lapointe called the meeting to order at 6:48 PM

Trustees Present: Sue Barnhart, Beth Baldwin, Cat Johnson

Absent: Barb Lennon

Others Present: Irene Murphy

Past Minutes: Minutes of June 17, 2024 approved with corrections. Motioned to approve by David Lapointe second by Cat Johnson.

Financial Report:

Abstract # 002/Voucher #11 Utica Zoological Society (L7410.480) \$175.00 program, \$40.00 mileage

Voucher #12 4CLS (L7410.411) May 2024 \$72.00, June 2024 \$38.00 processing

Voucher #13 Pioneer Reptiles, LLC (L7410.480) \$325.00 program

Voucher #14 Robert Rivest (L7410.480) \$450.00 program

Voucher #15 Kevin O'Keefe (L7410.480) \$600.00 program

Voucher #16 Didgeridoo Down Under (L7410.480) \$500.00 program

Vouchers #17-22 SYNC/Amazon (L7410.410) total \$435.58 books

Vouchers #23-24 SYNC/Amazon (L7410.430) total \$51.00 office supplies

Voucher #25 Utica National Insurance Group (L7410.490) total \$3,548.16 Auto and Commercial policies.

Total Abstract 002/Vouchers 11-25 \$6,244.74

Motioned to approve by Sue Barnhart seconded by David Lapointe.

Treasurer's Report: Motioned to approve by Beth Baldwin, seconded by David Lapointe

Bank Balances:

NBT Checking (L200): \$3,025.15

NBT Savings (L201): \$0.00

CD SFCU Bequest II (L202): \$5,468.00

CD SFCU Wright Fund (L203): \$3,508.60

SFCU/MMA Savings (L204): \$4,640.22

Grant Money (L205): \$300.08

CD SFCU Friedman (L206): \$12,134.15

CD SFCU Investment Fund (L207): \$21,152.53

Principal amounts: Bequest I \$5,213.24.

Bequest III \$1,910.28

Douglas \$5,006.90

NBT CD (L208): \$40,000.00

NBT Money Market (L209): \$22,758.11

Petty Cash (L210): \$30.00

SFCU CDs mature 5/22/25

NBT CD matures 1/4/25

Requests for Treasurer: Library Board would like to review the Annual Update Document

Director's Report:

- Annual Report to the Community approved with minor changes.
- Summer programs attendance: Dirtmeister- 66 children, 15 adults (two programs); Summer Safety by Trooper Hartz- 20 children, 3 adults; Utica Zoo Mobile- 78 children, 28 adults; Kathy Ouimet Genealogy Drop-In Help- No attendance due to storm.
- StoryWalk book was changed.
- Annual report for the Friedman Fund was sent to Johnathan Friedman and Carol Bromer. Interest earned will be spent on new books.
- Revenues: \$50.10 total: prints- \$11.62; donations- \$1.50; book sale -\$19.00; damaged book and lost book- \$20; Carnival of Sales book sale -\$310.15. Community Foundation grant funds were received: Virginia Herman \$1,500; Yeager \$4,000; \$925.00 to pay for two programs (REPCO Wildlife & Circus Minimus) total received from Community Foundation \$6,925.00
- June hours: Irene 63 Marc 49.5

Old business:

- Motion to approve payment of insurance policy # 5467159 in the amount of \$3,548.16 to Utica National Assurance Company, motioned by Sue Barnhart, seconded by Dave Lapointe. Discussed the need of auto coverage, Irene will reach out to other libraries to ask if they carry this coverage.
- Accounts (checking and money market) at NBT will not be linked, a withdrawal slip will be signed by the Treasurer and Board President and a withdrawal/transfer will be made in person.
- Treasurer stated she may keep a Trust and Agency account open at NBT for payroll. The Village of Unadilla has moved their accounts to another bank.

New business:

- Discussed participation in the September 29, 2024 Fall Festival, Cat Johnson to reserve a table for the Library.
- Kirsty Roefs will raffle baskets at her September fundraiser, she will accept a basket from the Library or we could reserve a spot there.
- Discussed donating old computers and monitors that are upstairs after information is deleted from them.

Next meeting: August 19, 2024 at 6:30pm

Meeting adjourned: 9:18pm Motioned by Sue Barnhart seconded by Cat Johnson

Respectfully submitted: Sue Barnhart August 12, 2024