

Unadilla Public Library
Regular Board Meeting
Date: 10/21/2024

Call to Order: President David Lapointe called the meeting to order at 6:40 p.m.

Trustees Present: Barbara Lennon, Crystal Johnson, Sue Barnhart

Absent: Beth Baldwin

Others Present: Library Director Irene Murphy

Past Minutes: September 16, 2024. Motioned to approve by Barbara Lennon, seconded by Crystal Johnson. Motion passed, 4 yes votes, 0 no votes.

Financial Report: Abstract #5/Voucher#35 (L200) to Village of Unadilla \$1,995.83 September 2024 payroll.

Abstract #6/ Voucher #36-42

Voucher #36 Sync/Amazon (L7410.410) \$40.53, books.

Voucher #37 Sync/Amazon (L7410.460) \$108.00, office supplies.

Voucher #38 Sync/Amazon (L7410.410) \$11.99, books.

Voucher #39 Sync/Amazon (L7410.410) \$7.70, books.

Voucher #40 Sync/Amazon (L7410.410) \$6.38, replaced damaged book.

Voucher #41 Irene Murphy reimbursements (L7410.410) \$10.00 book sale, (L7410.480) \$10.99, beanie babies, (L7410.480) \$30.00, Covered Bridge Farm Market.

Voucher #42 4CLS (L7410.411) \$118.00, gift processing, \$58.00, gift processing.

Total of Abstract #5 voucher \$1,995.83.

Total of Abstract #6 vouchers \$401.59 Motioned to approve by Barb Lennon, seconded by Crystal Johnson.

Treasurer's Report: tabled not submitted.

Bank Balances:

NBT Checking (L200): no statement

NBT Savings (L201): \$43,142.26 August statement.

CD SFCU Bequest II (L202): \$5,511.67

CD SFCU Wright Fund (L203): \$3,536.62

SFCU MMA/Savings (L204): \$4,635.30

Grant Money (L205): \$300.04

CD SFCU Friedman (L206): \$12,231.05

CD SFCU Investment Fund (L207): \$21,321.45
Principal amounts: Bequest I \$5,213.24
Bequest III \$1,910.28
Douglas \$5,006.90 (for biographies)
CD NBT (L208): no statement
NBT Money Market (L209): \$7,866.85
Petty Cash (L710): \$30.00
SFCU CD's mature 5/25/2025
NBT CD matures 1/04/2025

Requests for Treasurer: Explanation as to why (L204) balance decreased this month.

Old Business:

- Transfer of \$6,000.00 into NBT checking account (L200) was completed.
- Two teachers at the school are interested in having their classes write a story for the Story Walk.
- Irene will begin digitization of the older yearbooks. C. Johnson recommended using media mail when shipping the yearbooks.

New Business:

- HOC/Raffle for non-profits raised \$53.00 for the Library, it was given to C. Johnson and turned in at this meeting. Post to revenue fundraising (L2706).
- Beth Baldwin submitted her resignation as trustee by email to all the Library board members. Beth was the financial auditor for the board and was a great help to the board for many years. C. Johnson motioned and David Lapointe seconded motion to remove Beth Baldwin as signor on all SFCU accounts. Motion passed, 4 yes votes, 0 no votes. We will seek a new trustee to fill this seat.
- Motion to amend the 2024-2025 budget of the Unadilla Public Library, L7410.440 should be corrected to budget \$2,000.00 for electronic collections. Motioned by David Lapointe, seconded by Crystal Johnson. Motion passed, 4 yes votes, 0 no votes.
- C. Johnson mentioned that October 29 the "Pet Parade" is scheduled and it will end at the Library during the hours the Library is open.

Director's Report:

- Sarah Livingston of the Harris Memorial Library in Otego called Irene to discuss tax levy amounts. Harris Memorial Library would like to ask for an increase in the tax levy. All Unadilla Public Library board members agreed that our library should not seek an increase as it is not needed at this time.

- Saturday, October 26th 10:30 am to 1:30 pm will be “Pumpkin Painting Day “and a book sale at the Library.
- September 2024 revenues received: (L2082) prints \$4.80, book sale \$19.00, book sale at Fall Festival \$66.75, (L2765) donation \$2.25, (L2706) fundraising \$4.00 book bag. Total 96.80.
- September 2024 hours: Irene 60, Mark 52.

Next meeting: 11/18/24 at 6:30 pm.

Motioned to Adjourn: 8:40 p.m. by David Lapointe. Seconded by Sue Barnhart motion passed.

Respectfully submitted: Sue Barnhart 11/5/2024.